

Library Services

ADULT SERVICES

- Books, books on CD, Playaway audiobooks, movies, foreign language materials, large print books, periodicals, music CDs, Kindles
- Reference service in person, by phone or email, including community information
- Local History area, including local and family history resources in print, online genealogy resources and a local history archive at www.jacksoncountyhistory.org, microfilm imagers
- Website at www.myjclibrary.org
- Databases:
 - Ancestry Library Edition
 - HeritageQuest Online
 - hoopla
 - INSPIRE
 - OverDrive
 - World Book Web
- Technology one-on-one assistance
- Informative and entertaining programs with a wide variety of topics
- Book discussion groups
- Displays/exhibits
- Tours

Call Information Services in Seymour at 812-523-INFO (4636); Medora at 812-966-2278 and Crothersville at 812-793-2927.

CHILDREN’S SERVICES

- Books, movies, magazines, books on CD, music CDs, Playaway audiobooks, audio kits, Launchpads and Playaway Bookpacks
- Kidz Help Desk reference service (Seymour)
- Wide variety of programming for children of all ages
- Group visits or class tours
- My Space for tweens (Seymour)
- Computers with Internet access for children
- Discovery Centers

Call Youth Services in Seymour at 812-522-3412 x 1222; Medora at 812-966-2278 and Crothersville at 812-793-2927.



TEEN SERVICES

- Graphic novels, fantasy, horror, mystery, regular fiction, science fiction and select nonfiction books
- Teen Scene room with video games & iPads (Seymour)
- Group visits or class tours
- Wide variety of programming
- TAG (Teen Advisory Group)

Call Youth Services in Seymour at 812-522-3412 x 1252; Medora at 812-966-2278 and Crothersville at 812-793-2927.

OUTREACH SERVICES

- Over 35 Discovery Bus stops during a bi-weekly Monday through Thursday schedule
- Over 4,500 items for children and adults
- School visits
- Daycare visits featuring storytimes
- Nursing home visits
- All stops open to the public
- Homebound delivery

Call Outreach Services staff at 812-522-3412 x 1241. Schedules available at all library locations and on the website.

SPECIAL SERVICES

- Wireless Internet connection
- Online sign up for meeting spaces and programs
- Meeting spaces, through reservation, with kitchenette and piano (LCD projector—Seymour)
- H. Vance Swope art collection (Seymour)
- Summer Learning Program
- Document scanner (Seymour)
- Lamination service
- Equipment rental (Seymour)
- Electronic magnifier (CCTV) (Seymour)
- Weekly Wowbrary newsletter
- Fax machine (Branches)
- Drive-up service window (Seymour)
- After-hours material returns
- Collection agency to recover overdue materials
- Community information at www.seymour.org
- Chromebooks to check out in the library
- Self-Checkout
- Technology classroom (Seymour)
- Tutor rooms (Seymour)
- Ongoing Friends of the Library sales
- Bi-Monthly Friends sales (Seymour)

SEYMOUR LIBRARY

303 West 2nd Street
Seymour, IN 47274
812-522-3412

Monday-Thursday
9 am-8 pm
Friday 9 am-6 pm
Saturday 10 am-5 pm
Sunday 1-5 pm

Phone System

- Option 0 Immediate Assistance
- Option 1 Library Hours
- Option 2 Children’s Department & Programs
- Option 3 Checkout Desk/Class Registration/ Meeting Space Reservation
- Option 4 or 812-523-INFO (4636) Information/Research Questions
- Option 5 Directory of Services
- Extension 1241 Outreach Services/Discovery Bus

CROTHERSVILLE LIBRARY

120 East Main Street
Crothersville, IN 47229
812-793-2927

Monday-Thursday
11 am-8 pm
Friday-Saturday 1-5 pm
Closed Sunday

MEDORA LIBRARY

27 West Main Street
Medora, IN 47260
812-966-2278

Monday-Thursday 2:30-5:30 pm
Closed Friday & Sunday
Saturday 1-5 pm

Connect with us on



LIBRARY SERVICES

Loan Policies

RESIDENT CARDS

- Free for all library district residents
- Valid for two years and can be used at any Evergreen Indiana library (including Brownstown and Jennings County)

GETTING YOUR CARD

- Apply for an Evergreen Indiana library card at the Checkout Desk at any location. Adults need a photo ID and another valid identification that shows their current address, such as a printed personal check, utility bill or envelope with a recent postmark.
- Persons of any age may apply for a library card. Borrowers under age 18 must have a parent's or guardian's signature to receive a card. Parents must also show a valid photo ID. The signer accepts full responsibility for the items borrowed and the selection of materials made by the minor.
- A library card allows access to the entire library collection for both children and adults.
- Cost for replacing a lost card is \$2.

USING YOUR CARD

- You must bring your library card to check out materials or to use the public computers.
- You may use your JCPL Evergreen Indiana card at the Seymour Library, Medora Library, Crothersville Library and Discovery Bus as well as over 110 other Evergreen Indiana libraries.

LOST OR DAMAGED ITEMS

- Charges are the price of the item plus a \$10 processing fee.

LOAN PERIODS & FINES

| Loan Period | Fines (per day) |
|---|-----------------|
| 21 Days Books, Books on CD (Two renewals)..... | 25¢ |
| CDs (One renewal)..... | 25¢ |
| Lucky Day Books (No renewals)..... | 25¢ |

7 Day, 14 days, 21 days
hoopla & OverDrive.....No Fines

| | |
|--|---------|
| 7 Days Lucky Day Movies (No renewals)..... | 25¢ |
| Magazines (One renewal)..... | 25¢ |
| Movies (One renewal)..... | 25¢ |
| Launchpads (One renewal)..... | \$5/day |

3 Days for \$3 plus tax
Equipment.....\$3/3 days

Various Periods
SRCS & Interlibrary Loan.....25¢

SPECIAL LOAN PERIODS
Teachers, Homeschool, Daycare Collections
Up to 6 weeks by request (JCPL books only)

Nursing Home Collections
6 weeks (Delivered by staff)

Interlibrary Loan/SRCS
Varies (Determined by loaning library. Borrower may be responsible for return postage and insurance.)

| | |
|--|----------|
| LOAN LIMITS A customer owing \$10 or more in fines cannot check out materials. Individuals may not exceed the following number of items: | |
| Movies..... | 10 |
| Equipment..... | 2 |
| OverDrive titles..... | 10 |
| Lucky Day..... | 2 |
| Launchpads..... | 2 |
| hoopla..... | 10/month |

- Materials may be renewed at the library, by telephone, or online at www.myjclibrary.org.
- Materials with outstanding hold requests cannot be renewed.

HOLDS

- Requests will remain in the system for 6 months.
- Notification by email, phone or text when the material becomes available.
- Customers have 7 days to pick up holds.
- Customers should notify staff if they no longer need a requested item.
- Limit 20 holds per customer
- Holds may be placed for most items.

INTERLIBRARY LOAN

- Staff will attempt to borrow from other libraries materials requested by customers and not available in any Evergreen Indiana libraries, collections or SRCS (Statewide Remote Circulation System).
- Interlibrary Loan service is available to library district residents with valid cards.
- Lending periods, set by the lending library, will vary.
- Overdue charges for late materials are 25¢ per item per day.
- Renewals, while not guaranteed, may be requested at the Information Services Desk or by calling 812-523-INFO (4636).

Meeting Space



- Meeting spaces are available for use at Seymour, Crothersville and Medora by any non-profit organization. There is no charge; however, reservations are required, and online reservations must be completed.
- Commercial businesses are charged per hour plus tax for using the meeting spaces. For more details, contact the checkout desks.

Public Computers



- Users must get a free Evergreen Indiana Library card and PIN.
- Users who are not eligible for Evergreen Indiana library cards may get a guest pass at the Information Services Desk or Kidz Korner Help Desk.
- Limit of 3 one-hour sessions per day
- No installation of software on the computers.
- No food or drinks allowed near the computers.
- Chromebooks available for checkout to be used in the library.

Friends of the Library



This group supports the Library through fundraising activities, such as book sales and Oktoberfest parking, and sponsors programs for the library system. If you would like to become a Friend, applications are available at all library locations and online at www.myjclibrary.org.

- Ongoing Book Nook sale in Seymour Lobby
- Ongoing sales in Crothersville and Medora libraries
- Book sale every other month and earbuds for sale at Checkout Desks
- Bi-monthly board meetings

Library Volunteers



- Duties such as shelf-reading, helping with children's crafts and storytimes, technical assistance, local history and genealogy database work and other duties
- Open to those age 13 or over
- Ask for an application at any location or get one online at www.myjclibrary.org/volunteer-opportunities/

Gifts



- Gifts may be made to the Library in honor or in memory of a relative or friend.
- Gifts are used for facilities, books or other materials, programs or furnishings.
- Endowment funds have been set up with the Community Foundation of Jackson County, and the interest is used to supplement the tax-supported budget.
- The Giving Tree located in the Seymour Library lobby honors with engraved brass leaves those who give \$100 to \$1,499, and with brass paver stones for those giving \$1,500 and up. Plaques or other considerations are made for those gifting the library with larger amounts.



Participating Evergreen Indiana Libraries can be found at blog.evergreen.lib.in.us/?page_id=2558

Instructions for using Evergreen can be found at links.myjclibrary.org/CatalogHowTo

